



## **DO . . .**

- Keep rules to a minimum and phrase them positively!  
*Respect yourself, Respect others, and Respect your environment*
- Create an environment that supports your rules!
- Re-enforce and praise positive behavior!
- Establish a signal (such as a clapping pattern or catch phrase) for getting the group's attention!  
ex: Leader: "On His Team", Students: "In His Steps"
- Give simple directions (one at a time) and help kids understand what you want them to do!
- Encourage children to solve problems themselves, step in only as much as needed!
- Encourage and listen to children – value who they are and what they have to say!
- Bring a child to one of the Co-Directors or Catherine Lombard if disruption continues.
- Speak with Catherine about any situation that you feel may need to be addressed with a parent.

## **DON'T . . .**

- Acknowledge undesirable behavior (unless it is a safety issue)!
- Discipline a child in front of the group – speak with the child individually in a friendly but firm way at his or her eye level!
- Put a child in the hallway alone or where there are no adults!
- Face a child toward the wall or corner as punishment!

### **REMEMBER:**

Planning a variety of age appropriate activities with the interests and abilities of the kids in mind and mixing quiet/active/large group/small group activities allows YOU to control group pace!

Start your time off right by greeting and welcoming each child!

**Kids are watching . . . ALWAYS be a POSITIVE role model!**

*Don't hesitate to seek assistance from Catherine Lombard or the VBX Co-Directors*